
Gold Mountain Community Services District

POLICY HANDBOOK

POLICY TITLE: **Illness and Injury Prevention Program**

POLICY NUMBER: **3510**

3510.1 Program Goal and Outline

The goal of the District is to provide safe and healthful working conditions for all employees and volunteers. Therefore, the District will maintain a safety and health program conforming to the best practices of agencies of this type. The District's safety and health program will include:

3510.1.1 Providing mechanical and physical safeguards to the maximum extent possible.

3510.1.2 Conducting a program of safety and health inspections to find and eliminate unsafe working conditions or practices, to control health hazards, and to comply fully with the safety and health standards and law for every job.

3510.1.3 Training all employees and volunteers in good safety and health practices.

3510.1.4 Providing necessary personal protective equipment, and instructions for use and care.

3510.1.5 Developing and enforcing safety and health rules and requiring that employees cooperate with these rules as a condition of employment and volunteers as a condition of service.

3510.1.6 Investigating promptly and thoroughly, every accident to determine its cause and correct the problem so it will not happen again.

3510.1.7 Developing plans and procedures for addressing infectious diseases, including contamination, spread and prevention measures, in the workplace and in the community.

3510.1.8 Developing a system of recognition and awards for outstanding safety service and/or performance.

3510.2 Program Responsibilities

Although the District recognizes that the responsibility for safety and health is shared, the General Manager shall be responsible and have full authority for implementing this policy and all elements of the District's Injury and Illness Prevention Plans.

3510.2.1 The District accepts responsibility for leadership of the safety and health program, for its effectiveness and improvements, and for providing the safeguards required to ensure safe conditions.

3510.2.2 Supervisory personnel are responsible for developing proper attitudes toward safety and health for themselves and in those they supervise and for ensuring that all operations are performed with the utmost regard for the safety and health of all personnel and volunteers involved, including themselves.

3510.2.3 No employee or volunteer will be required to work at a job he/she knows is not safe or healthful. Employees and volunteers are responsible for wholehearted, genuine operation of all aspects of the safety and health program, including compliance with all rules and regulations, and for continuously practicing safety while performing their duties.